

Lr. No. NAC/IT/4247/

Dt. 03-11-2023

NOTICE INVITING QUOTATION FOR DIARY

Sealed Quotations are invited from reputed firms and authorized dealers, whose office is registered under Telangana state for supply of Diary at NAC- Hyderabad. The sealed quotation shall be submitted by 13-11-2023 at 03:00 pm and will be opened at 03:30 pm on the same day.

S. No	Name of the item	Quantity (in Nos)	Unit Rate (in Rs.)	Amount (in Rs.)
1	Printing and Supply of NAC Diary • Size : 18.5 cm X 24.5 cm • Inner pages : Black & White printing on 70GSM white Mapilitho paper & Multi color printing on 130 GSM art paper. • Book Binding : Cardboard binding with Mat lamination Diary to be inserted in plastic cover and white board box.	500		
2	Table Calendar with lamination Single sheet	500		
TOTAL AMOUNT				

Total amount in words: (Rupees)

Terms & Conditions:

- 1) Rate shall be indicated both in figures & words.
- 2) **Rate quoted shall be inclusive of transport charges and all taxes.**
- 3) Quotation shall be typed neatly or written in ink on the quotationer's letter head. The quotation shall be signed by the quotationer or his authorized agent.
- 4) Erasers or over writings shall be neatly scored out and the correct matter shall be neatly written duly attesting the correction.
- 5) The rates quoted shall be valid for a period of one year.
- 6) The supply shall be made within 15 days from the date of receipt of the supply order.
- 7) Payment shall be made after supply of the material and by 15 days from the receipt of the Invoice.
- 8) **The rate quoted shall be for F.O.R at NAC Campus, Izzathnagar, Kondapur, Hyderabad, including loading, unloading in NAC Campus.**
- 9) The quotation shall be addressed in the name of **Director General, National Academy of Construction, NAC Campus, Kondapur, Hyderabad-500084.**
- 10) The Director General NAC reserves the right to reject any or all the quotations without assigning any reason therefore, Director General NAC reserves the right to increase or decrease the quantity.
- 11) National Academy of Construction shall not be held responsible for delay in submission of quotation.



Director (P&PR, TRG)
National Academy of Construction