

NATIONAL ACADEMY OF CONSTRUCTION: HYDERABAD

NOTIFICATION No.: NAC/JPP/02/2023, Dt: 30-08-2023

Junior Planning Personnel on Outsourcing basis to work in various Projects

1. Applications are invited online for “Jr. Planner” position on outsourcing basis in govt. undertaking/KUDA, Warangal/ GHMC/ Urban local bodies from qualified candidates through NAC Website (www.nac.edu.in) to the post of Junior Planning Personnel.
 - Submission of ONLINE applications start from Dt. 30-08-2023.
 - Last date of submission of ONLINE applications Dt. 20-09-2023 up to 5.00 p.m.

2. **IMPORTANT NOTE:** Candidates are requested to keep the details of the following documents ready while uploading their online Application if necessary.
 - i. Aadhar number, Phone number, E-mail Id
 - ii. Educational Qualification details i.e., SSC, Intermediate, Diploma, Degree, etc. and their Roll numbers, Year of passing etc.
 - iii. Community/ Caste Certificate/ Non-Creamy Layer Certificate in case of BC’s obtained from Mee Seva/ E Seva.
 - iv. Study certificates from 4th to 10th Class to declare the local candidates.

3. **NO. OF VACANCIES :** KUDA, Warangal – **20 posts**
GHMC/ Urban local bodies - **Arising.**
 - NAC does not guarantee employment to all applied candidates.
 - Selection will be solely based on caste roaster, merit basis against arising vacancies in KUDA, Warangal/ GHMC/ other Urban Local Bodies.

4. **EDUCATIONAL QUALIFICATIONS:** Applicants must possess the qualifications from a recognized University/ Institution as detailed below:

S No	Name of the Post	Educational Qualification
1	Junior Planning Personnel	i) Must possess a B. Arch/ B. Plan/ MURP/ M. Tech (Planning) of a recognized University or Institution recognized by the University Grants Commission/ AICTE with Minimum 60% marks.

Note: The Candidates who have obtained Degrees through Open Universities / Distance Education mode are required to have recognition by the University Grants Commission / AICTE / Distance Education Council as the case may be. Unless such Degrees had been recognised by the relevant Statutory Authority, they will not be accepted for purpose of Educational Qualification. The onus of Proof of recognition by the relevant Statutory Authority that their Degrees / Universities have been recognised, rests with the Candidate.

5. **AGE:** Minimum 18 years & Maximum 44 years.
6. **FEE:** No application fee.
7. **HOW TO APPLY:** The Candidates have to visit the NAC WEBSITE www.nac.edu.in to submit application and click on the link to fill the application. While filling the online application form, the candidates have to ensure that there are no mistakes in it. NAC bears no responsibility for the mistakes made by the candidates.
8. The following original certificates must be kept ready by the candidates for the purpose of certificate verification.
 - i. Aadhar card.
 - ii. Proof of Educational Qualifications.
 - iii. Date of Birth Certificate/SSC.
 - iv. School Study Certificate (IV class to X class).
 - v. Declaration by the Unemployed.
 - vi. No Objection Certificate from Employer (if anywhere employed)
9. The following Certificates shall be obtained from Govt. of Telangana State in prescribed proforma for the purpose of verification.
 - i. Community Certificate (Issued in the name of candidate as S/o OR D/o)
 - ii. Non-Creamy Layer Certificate as per Form-VIIB /Creamy Layer Certificate as per Form-VIIC vide Memo. No. 3009/BCW/OP/2001 Government of Telangana BC welfare Department Dt.18/12/2015.(Certificate issued in the name of candidate as S/o ORD/o)
 - iii. Certificate of Residence / Nativity (where the Candidates not studied in School / Private Study)

10. The following Certificate shall be obtained from Competent Medical authority for the purpose of verification for candidates claiming reservation under “disability” category.

- i. Medical Certificate for the Blind
- ii. Certificate of Hearing Disability and Hearing Assessment
- iii. Medical Certificate in respect of Orthopedically Handicapped Candidates

11. **RESERVATION TO LOCAL CANDIDATES OF TELANGANA STATE:** The candidates claiming reservation as Local candidates should obtain the required Study certificates (from IV Class to X Class).

12. **PROCEDURE OF SELECTION:**

- a) Candidates shall meet local status requirements of Telangana state.
- b) The selection of candidates for appointment to the posts will be made by merit and caste roster system.

13. **BREAK UP OF PROVISIONAL VACANCIES:** For the post of Jr. Planner based in requirement.

14. **PERIOD OF EMPLOYMENT:** “*Outsourcing basis*” depending on requirement.

15. **GENERAL PROVISIONS :**

- i) The particulars furnished by the applicant in the Application Form will be taken as final. Short listing candidates will be done based on these particulars only by Computer. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.
- ii) The applications received online in the prescribed proforma available in the website within the prescribed time limits shall only be considered and the NAC will not be held responsible for any kind of discrepancy.
- iii) Hand written/ Typed/ Photostat copies/ outside printed Application Form submit to NAC by Post/ courier/ person not be accepted and are liable for rejection.
- iv) The applicants should be willing to serve anywhere in the urban local bodies.

v) For any Technical problems related to Online submission please contact 040-23111916 or 040-23111917 (Call Time: Working days 10.30 A.M to 1.00 P.M & 1.30 P.M to 5.00 P.M) or mail to trainings@nac.edu.in

Date: 30-08-2023

Sd/-
Director General
National Academy of Construction
Hyderabad.