



ISO 9001:2008

NATIONAL ACADEMY OF CONSTRUCTION

An ISO 9001:2008 Certified Academy

NAC Campus, Cyberabad, Kondapur (Post), Hyderabad-500 084

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Notice No.NAC/ADMN/AD(AM)/

date:05.08.2019

Notice Inviting Quotations for lease / rent of the office space in NAC

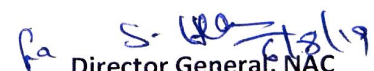
NAC, Hyderabad intends to lease / rent the office space i.e., 10,000 Sft in 2nd Floor, Display Block at NAC Campus at Izzath Nagar, Kondapur, Hyderabad. Sealed quotations are invited from the interested parties for the lease / rent of above office space. Interested parties should submit their quotations in the office of Director (Admin.), NAC by **09.08.2019 before 3.00 PM** in the NAC Campus at Izzath Nagar, Kondapur, Hyderabad.

2. The quotations duly completed and signed should be submitted to '**Director (Admin.), NAC**'. The parties are requested to follow the guidelines and also the terms & conditions etc.,

1	Leasable Area	10,000 Sft (Final area subject to measurement)
2	Lease tenure	5 Years (3 + 2)
3	Minimum Lease rent fixed by NAC	Rs.34/- per Sft per month + GST @ 18%
4	Escalation in Lease Rent	10% every 2 years
5	Refundable security deposit	6 months lease rent in advance i.e., (i) 3 months rent through bank cheque / D.D. (ii) 3 months rent as bank guarantee
6	Rent free period	2 months from the date of possession intimated by NAC for doing fit-outs
7	Electricity Charges	At actual as per meter / sub meter
8	Electricity load required	1 KVA for every 100 Sft.
9	Water charges	Actual water bill amount will be charged proportionately to all occupants / actual as per sub meter reading
10	Parking facility	Four wheeler – Max. 10 Nos. Two wheeler parking slots – about 90 Nos. Two wheeler parking either at the podium or at other location. In case two wheeler parking is provided at

		open area NAC shall permission to set up temporary canopy for shade at our cost.
11	Additional Payments	Proportionate Property Tax for leased space shall be paid by Tenant
12	Air Conditioning	Permission for keeping adequate number of outdoor units on the terrace at the cost of the tenant shall be given
13	Toilets	Toilets will be made by the tenant inside the premises at its cost. They can use common toilets in the same floor
14	Lift	Lift will be provided on payment of maintenance & electricity charges or lift will be handed over to Tenant and the cost of maintenance & electricity charges will be borne by tenant.
15	DG Set	Permission shall be given to put DG set at the cost of the tenant.
16	Documents to be submitted	(i) 3 years Income Tax Return Acknowledgement. (ii) Audited Financial Statement for 3 years along with Auditor's report.

3. The Parties shall submit their adherence / concurrence to condition mentioned Para 2 above duly type on their letter head and a separate price quote per Square Feet of leased area on another letter head duly signed by the authorized signatory of the company / firm submitting the offer.
4. Right to accept or reject any or all quotations without assigning any reason vests with the 'Director General, NAC'.


 Director General, NAC
