

తెలంగాణ తెలంగాణ TELANGANA

SI No 19813 Rs 50/- Date 19/11/19

SOLD to G. Ramesh

S/o G. Yellaiah

For Whom National Academy of construction

P. Dasarath

K 898613

P. DASARATH

Licensed stamp vendor

Lic No: 15-21-015/2014

Ren. No: 15-21-029/2017

Flat No: 103, Plot No: 2-874,

Ganesh Towers Bandary Layout,

Nizampet (V), Medchal-Malkajgiri Dist.,

Mobile No: -8142442489

MEMORANDUM OF UNDERSTANDING

This agreement of 'Memorandum of Understanding' is entered into on 04-09-2019.

Between

M/s. Jawaharlal Nehru Architecture and Fine Arts University, School of Planning & Architecture, Mahaveer Marg, Masab Tank, Hyderabad 500028. (Herein after referred as 'JNAFAU' SPA., and represented by its authorized signatory, The Registrar, SPA, JNAFAU which expression, when the context admits, shall mean & include the incumbent officer discharging the duties of a Registrar and mean its predecessor and successors of the 'FIRST PARTY'

And

National Academy of Construction (NAC), a Govt. of Telangana Institution, incorporated under the provisions of companies Act, 1956 as 'Society' and having its registered head office at NAC Campus, Kothaguda (Post), Cyberabad, Hyderabad- 500084, Telangana, India and represented by its Director General, Mr.K.Bikshapati, (herein after referred to as NAC which term shall mean and include its executor, successors, assignees, administrators and legal representatives etc.) of the 'SECOND PARTY'.

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K. Dasarath
Director General
National Academy of Construction
Hyderabad



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Whereas Jawaharlal Nehru Architecture and Fine Arts University (JNAFAU) established under the A.P.State Legislature Act.No.31/2008. JNAFAU being the premier University in the State imparts high quality education in the field of Architecture, Fine Arts & Design, and Visual Communication etc.

NAC is engaged in the activity of providing skills training and offering Post Graduate Diploma course in Construction Project Management and Quantity Survey and Contracts Management. NAC has intention to execute an MOU with JNAFAU School of Planning and Architecture for conducting a Certificate Program in Facilities Management.

Whereas, NAC has approached JNAFAU School of Planning & Architecture for conducting 11 months Certificate Program in 'Facilities Management' and Jawaharlal Nehru Architecture and Fine Arts University, "School of Planning & Architecture" has expressed no objections to encourage such Short term based certificate course, under MoU Partnership programmes.

NOW THIS MEMORANDUM OF UNDERSTANDING WITNESS THAT

- 1) The Jawaharlal Nehru Architecture and Fine Arts University (JNAFAU), Hyderabad will monitor the 11 months certificate Programme in NAC to students to learn the professional skills pertaining to Facilities Management.

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2) Period of the MoU:

This MoU is initially for a period of 3 Years i.e. for the academic years 2019-20, 2020-21 & 2021-22. The collaboration can be extended after completion of three years on such terms and conditions as the both parties to this MoU agree upon.

3) Admissions:

JNAFAU SPA agrees, to permit NAC to conduct admissions i.e. admitting the students in **July / August / September** and intake should not exceed in any case the total intake sanctioned by the University for the Academic year 2019-20.


4) Teaching to be carried according to the academic calendar fixed by JNAFAU, SPA, Minimum Eligibility criteria for admission into 11 months certificate program in Facilities Management is Diploma/ Degree/Post Graduation in Engineering / Technology/ Management.**5) Mode of Admission / Intake:**

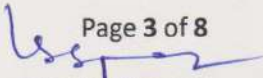
The following intake is approved by JNAFAU

Sl. No.	Name of the Course	No. of Seats (Maximum)
01.	11 Months Certificate Program in Facilities Management	40

Candidates will be admitted only through the admission process conducted by the NAC with the responsibility of enrolling maximum of the students for the each programme on account of this MoU will be of NAC to ensure viability to run the course.

6) The syllabus for 11 months Certificate programme in Facility Management will be prepared and approved by the authorities of both the parties. JNAFAU, SPA which will approve prescribed curriculum for these program and NAC which will provide qualified teaching faculty and also follow standards of the prevailing policies and ethics and it is the responsibility of NAC to ensure that programme should run successfully till completion during the tenure of this MoU.


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- 7) Records pertaining to the candidates like admission, attendance, leave etc. shall be maintained by NAC a copy of which will be provided to respective Constituent Colleges.
- 8) Necessary care will be taken to provide friendly environment, infrastructure and clean amenities by NAC. The onus of completion of the 11 months Certificate Program in Facility Management under this MoU will be of NAC only.

9) Fee Structure

11 Months Certificate Program in Facilities Management.

Sl. No.	FEE PARTICULARS	AMOUNT (RS.)
1.	Tuition fee	50,000.00
2.	Infrastructure, Library, Seminar , workshops, examination fee	32,000.00
		<hr/>

10) Board of Studies:

The University has already constituted Board of Studies for the said courses. The Board of Studies is responsible for formulating Course Structure, Syllabus and guidelines for evaluation of student's Portfolios, Projects, Teaching methods and other academic matters.

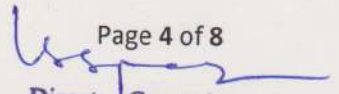
11) Curriculum / Examination:

NAC shall follow the curriculum as prescribed by BOS of JNAFAU SPA. The intellectual property rights in the said study material that forms part of the said certificate course as prescribed by JNAFAU SPA shall remain with JNAFAU SPA which shall closely monitor the Programme offered at NAC and take appropriate measures to ensure the quality of the agreed Programme.

- a. All records pertaining to the staff and students like attendance, leave, performance, examination (Theory and Practical) and library shall be maintained by NAC which will be inspected by JNAFAU SPA periodically and will recommend necessary action.
- b. The schedule of the examination for conducting the 11 months Certificate Program in Facilities Management shall be announced by the JNAFAU SPA at appropriate time during the semester. The centre of examination, valuation of answer scripts and centre for practical shall be assigned by the JNAFAU SPA.


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- c. Space should be exclusively earmarked for this program. The entire course study is of three (3) **Semesters (Trimester based course)**.
- d. A minimum of 75% attendance in aggregate of all the subjects is compulsory to attend the end examination.
- e. The minimum instruction Hours for each **Trimester** shall be 270, 270 & 300 hours respectively.

12) Examination Fee:

The fee for the regular, supplementary examinations and other fees collected from students shall be sent to SPA for the 11 months Certificate Program in Facilities Management as per JNAFAU SPA norms.

- a) The expenditure for conducting examinations apart from notification / advertisement will be borne by NAC for their share of the Examination Fee.
- b) Remuneration for examination and evaluation will be borne by JNAFAU SPA as per the norms.

13) Evaluation:

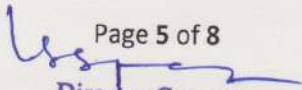
Upon submission of attendance of the students in the prescribed proforma, Examinations shall be held at the end of every semester for the 11 Months Certificate Program in Facilities Management. The evaluation will be based on credits / percentage as prescribed by JNAFAU SPA for the 11 months Certificate Program in Facilities Management prescribed by JNAFAU SPA. NAC shall arrange to carry out the evaluation of assignments for internal evaluation as prescribed by JNAFAU SPA & internal marks shall be sent to JNAFAU SPA Examination Section before the last date of end of semester examination.

- a. NAC shall arrange to conduct the semester examinations by downloading question papers from JNAFAU SPA official website and arranging Invigilators from this college. JNAFAU SPA will depute a person from the JNAFAU SPA as an observer to all semester examinations. The evaluation and semester examinations shall be undertaken in JNAFAU SPA for theory papers.
- b. The examination will be conducted after submission of the attendance particulars of that particular batch and the exams will be conduct as per the academic regulations of the University.
- c. The evaluation process for internal assignments shall be informed by NAC to JNAFAU SPA from time to time & NAC shall subsequently inform the students about the same.
- d. The Final Certificate shall be issued jointly by NAC and JNAFAU SPA.


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14) Certificate:

The JNAFAU SPA & NAC shall award a certificate for the 11 Months certificate Program in Facilities Management to the candidates who have successfully completed performance standards prescribed under the respective courses in terms and conditions of this MoU. The certificate shall bear the logos of both the parties and JNAFAU.

15) Course Completion:

A student enrolled for 11 months Certificate Program in Facilities Management should be completed latest within (2) two years from the year of enrollment as per the Academic Regulations of the University which are applicable to this certificate course. In an event that any student is unable to complete the course in the stipulated time, one time permission may be taken from the Principal, JNAFAU SPA, for such student (s) to complete the course.

16) Infrastructure:

NAC will provide the required infrastructure as per the guidelines issued by the 'JNAFAU SPA' from time to time at its own cost. It is the sole responsibility of NAC to ensure that all the necessary infrastructures at their premises are properly maintained for conducting the training and examination.

17) Expenditure:

NAC will bear all the expenses necessary for maintaining the minimum standards of the course and in providing the necessary infrastructure including payments for teaching staff, supporting staff etc., including the remittance of **collaboration fee** for each candidate to Principal, School of Planning & Architecture Account.

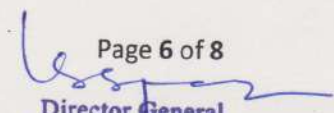
18) Collaboration Fee:

NAC will pay 15% of the tuition fee collected for conducting 11 months Certificate in Facilities Management Programme paid by the students as Collaboration Fee to JNAFAU SPA, limited to Rs.7,500/- per year per each student admitted in to the course. The Collaboration amount shall be remitted by NAC to 'JNAFAU SPA' within two months before commencement of the external examinations and failure to comply with the payment of Collaboration fee by any student will make him in-eligible to take the respective scheduled exams.


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19) Mutually Agree Covenant:

During the term of this MOU and thereafter, both the parties agree to keep confidential, all the technical, commercial and any other information and documents received from each other unless otherwise determined in this MOU and take all necessary care to prevent third parties from obtaining knowledge or making use in any way whatsoever of such information and documents. Both the parties agree to extend full co-operation in this regard.

20) Amendment of the MOU:

During the period of the MOU, in the event of any circumstances that arise which may call for amendment to the MoU, JNAFAU and NAC shall enter supplementary agreement to this MOU.

21) Marketing and Advertising:

NAC may use "JNAFAU SPA" name and logo for promotional notification and marketing to the extent of this 11 months certificate program in Facilities Management only and may also issue joint notifications in collaboration / affiliated with JNAFA University, School of Planning if required and the expenses towards the same shall be borne by NAC.

22) Confidentiality:

Both the parties agree to maintain strict confidentiality of the agreement. All confidential information disclosed shall be regarded as having been disclosed in confidence and shall not otherwise than in connection with the regular day to day operations. Further agree not to divulge to anyone, during the term of this agreement and it should not be generally known outside of each establishment.

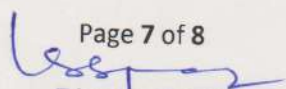
23) Indemnity:

The parties hereby agree to indemnify each other and its properties duly from and against all actions, demands, proceedings, prosecutions, attachments and the like arising out of this MoU.


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24) Arbitration:

Any dispute arising out of this MOU shall be settled through mutual consultations or mutually appointed Arbitrator. The decision so arrived shall be final and binding on both parties.

25) Jurisdiction:

Any disputes arising are subject to Alternative Dispute Resolution (ADR) by way of arbitration and the Courts in Hyderabad jurisdiction. In witnesses whereof the parties have signed this Memorandum of Understanding on ...4.9...September.....2019 at Hyderabad.

For School of Planning & Architecture
Construction

for National Academy of

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Director General



Witnesses:

1. *[Signature]*

2. *[Signature]*

1. *[Signature]*
(B.C. RAO)
DIRECTOR PSWRDI

2. *[Signature]*
(K.R. RAMANA)
ADJUNCT PROFESSOR

Date: 04/09/2019

Place: Hyderabad.